

**MINUTES of MEETING of LOCAL LICENSING FORUM held in the COUNCIL CHAMBERS,
KILMORY, LOCHGILPHEAD
on WEDNESDAY, 15 MAY 2013**

Present: Kenneth Harrison (Chair)

Calum MacLachlainn, Licensed Trade
J Russell Buchanan, Ex Licensee
Martin Donovan, Licensed Trade
Tim Saul, Licensed Trade
Raymond Boyle, Community Representative
Cath Cakebread, Argyll and Bute Addiction Team Manager
Roanna Clark, Young Scot
Sarah Nicolson, Young Person
Craig McNally, NHS Highland
Eric Dearie, Licensing Standards Officer

Attending: Susan Mair, Argyll and Bute Council
Graeme Forrester, Argyll and Bute Council
Megan Harris, ADP
John Woods, Alcohol Focus Scotland
Caroline Church, Alcohol Focus Scotland
Alana Maclachlan, Young Person

1. APOLOGIES FOR ABSENCE

The Chair invited those present to introduce themselves and their role within the Local Licensing Forum (LLF).

Apologies for absence were then intimated on behalf of Sheila Johnston, Iain MacNaughton, David Greenwell, Catherine Dobbie, and Elaine Garman.

2. MINUTES

The Minutes of the meeting of the Local Licensing Forum held on 26 February 2013 were approved as a correct record.

3. REVIEW OF LOCAL LICENSING POLICY

(a) ARGYLL AND BUTE LICENSING POLICY STATEMENT 2010 - 2013

S Mair informed the Local Licensing Forum (LLF) that a meeting of the Licensing Board (LB) was due to be held the following day to bring together a draft Licensing Policy which would be put out for public consultation in June 2013.

The LLF had the opportunity at this meeting to submit to the LB any changes or reviews they would like to see incorporated into the Licensing Policy.

There had also been tabled, for information, statistical data for the Argyll and Bute area on Alcohol Related Deaths; Alcohol hospital discharges; Sources of alcohol for children < 15 years; Type of alcohol consumed by children < 15 years; and Alcohol and Crime for various years from 2000 until 2011.

The Chair welcomed the opportunity for the review and found the statistics to be very informative. The Forum proceeded to discuss each topic contained in the Policy and made the following recommendations;

Paragraph 9.5 to note that dates for Christmas and New Year would be included.

(viii) 13 ACCESS BY CHILDREN TO LICENSED PREMISES

Heading of topic to read "ACCESS BY CHILDREN AND YOUNG PERSONS TO LICENSES PREMISES"

There should be clarification of the distinction between children and young persons.

(ix) 15 OUTSIDE SEATING AREAS

To note that the Licensing Board would be including the terminate time of 10pm for outside seating.

(x) 16 PROCEDURES THE BOARD HAS DEVELOPED FOR HANDLING APPLICATIONS, OW<0122NePF6W2hI AT ONSR RER

on public health was also discussed. It was suggested that the Forum consider gathering evidence on overprovision in Argyll and Bute which could be used by LB in the consideration of Licenses. The information would be updated on an ongoing basis.

Decision

1. Agreed that an Item on overprovision of alcohol be placed on future Agendas of the Forum
2. Agreed to identify methods to gather evidence on the overprovision of licensed premises and the volume of alcohol being sold within data zone areas of Argyll and Bute, in conjunction with research already being carried out by member organisations on the Forum.
3. Agreed that the Police be asked at the next meeting of the Forum whether they carried out regular checks on Members clubs similar to those carried out on Licensed premises and pubs, and that regulations were being adhered to.

(b) LICENSING POLICY STATEMENT 2013 STEP-BY STEP GUIDANCE TO PREPARING AN EVIDENCE BASED OVERPROVISION ASSESSMENT - NOTES BY WEST DUNBARTONSHIRE LICENSING BOARD CLERK

The Forum considered the "Notes by West Dunbartonshire Licensing Board Clerk" on their Licensing Policy Statement 2013 to be very informative.

Discussion also took place on membership of the LLF.